



# 17<sup>TH</sup> ANNUAL BEST BUCK IN THE BAY

August 15-17, 2008  
La Honda, CA

## Non-Food Vendor Information

### HOURS OF OPERATION

Driscoll Ranch in La Honda	Host Hotel Ballroom Foyer
Festival Hours Saturday, Aug. 16th 10 AM – 6 PM Sunday, Aug. 17th 10 AM – 6 PM	Dance Hall Hours Saturday, Aug. 16th 8 PM – 2 AM
LOAD IN Saturday Aug. 16th 7:30 AM – 9:30 AM Sunday, Aug. 17th 7:30 AM – 9:30 AM	LOAD IN Saturday, Aug. 16th 5 PM – 7 PM
LOAD OUT Saturday, Aug. 16th 6 PM – 7 PM (if you choose) Sunday, Aug. 17th 6 PM – 7 PM	LOAD OUT Sunday, Aug. 17th 1 AM – 2:30 AM

### LOAD IN/LOAD OUT PROCEDURES

Vendors arriving after load in times will be denied access. Refunds will not be given. All vendor vehicles at the fairgrounds must be unloaded and moved to public parking areas by 9:30 AM Saturday AND Sunday. Please let us know if you have any special needs or if a vehicle is part of your display so we can be prepared to accommodate you.

### CLEANING AND DAMAGE CHARGES

A cleaning fee will be charged if a booth/space is not cleaned prior to a vendor leaving the event. Any damage to rented equipment/tables/chairs will be charged to the vendor renting such equipment.

### BOOTH ASSIGNMENTS

#### *Driscoll Ranches in La Honda*

Standard electrical service can be provided, but must be requested on application. Special electrical needs will be met on a case-by-case basis. Please make sure we know your needs.

All retail spaces will be allocated in 10 x 10 increments. Vendor tents, tables and chairs are available but must be requested in advance. Vendors with freestanding trailers or who have their own tents must make note of this on their application.

#### *Host Hotel Ballroom*

Spaces are allowed in the lobby of the ballroom. Space is limited. Hotel spaces will be provided with 1 (one) skirted table and two chairs. Please notify the Vendor Coordinator if you have any special requests or needs.